

## SUGGESTED SCRIPT FOR GATHERING CONSENT



### Suggested explanation for contributor:

#### Introduction

- Hello and greeting. My name is *[your name]* and I work for *[name of your organisation]*. Thank you for talking to us today.
- *[Insert explanation of your organisation's work and example activities]*. Have you heard of us? Would you like to know more?
- Before we work with you to tell your story and create any images, we would like to make sure that you understand what we might do with your story. This is what this conversation is about.
- You may stop me at any time to ask questions or say that you do not understand, and if I/or the translator are speaking too fast please ask to slow down.

Are you happy for us to continue?

#### Contributor pre-consent risk assessment

- We want to make sure that you understand any risks involved in sharing your story before we talk more about the story. I'm going to ask some questions about this – is that ok? *[Discuss questions outlined in the contributor pre-consent risk assessment on p. 31 of our [guidelines for ethical communications around child marriage](#)].*

Would you like me to repeat any of this?

#### What we might do with your story

- We are interested in your story because we wish to work with you to *[insert reason you are gathering story here]*.
- [Bring out your examples of your organisation's work to help illustrate these points. These can be printed screen grabs, a film downloaded on to your phone, or physical examples, but visual examples of what you create are helpful.]*
- Over the next three years, your whole story might be shared on any of these places:
  - TV
  - Online on websites, or on social media like Facebook or Twitter
  - In printed materials like magazines or leaflets
  - Any other ways that people see messages from civil society organisations
- We may share your story with trusted partners like other charities, or media organisations like *[please reference a local media channel]*, so that they can share your story too.
- However, only a section of your story might be used, or it might not be shared at all. This won't be because you have done something wrong.
- Once a story has been shared, it may be reshared by others in a way that we cannot control, so it is important that you understand that your story may still exist, and still be viewed and shared into the future, even after we have stopped using it. This may happen in any and every country.
- If you are concerned that sharing your story may endanger you in some way – however small – please let us know and we can either not share your story, or we can make sure that no one knows it is you.
- If you prefer, we can share your story in a way that your identity is hidden, or you can choose to change your name – and select your preferred new name – or both.

- We keep your personal information in a safe and private place, and if your identity needs to be protected, we will do everything we can to make sure that you remain anonymous.
  - After three years, we will either stop sharing your story or ask you for your consent to continue sharing. We will keep your story in a protected place, and will only use it again if you have given us permission to do this.
- Do you understand that your story could be used anywhere at any time, or not at all, for the next three years?
- Do you have any questions or concerns?
- Would you like me to repeat any of this?

### **What this form is and how it will be used**

- We will use the form to explain more details of how your story could be used.
  - We can gather your consent by you signing this form/adding your mark, or if you do not feel able or comfortable to do that, we are happy to read out the details on the form, so you can then give verbal agreement that you understand and agree.
  - It is important that you understand that if you do not feel happy working with us to tell your story, please let me know, we will not mind at all if you say no, and it will not stop us supporting you in the way that we have been, the most important thing is that you feel comfortable sharing your story.
  - If you do decide to share your story, but afterwards wish that you had not, you may contact us and say you have changed your mind, and we will delete it from our archive, and if it has been used, do our best to recall any ways that it has already been shared.
  - *[Give the contributor the form at this point for them to read OR ask if they wish it to be read to them.]*
  - *[Give the contributor the leave-behind card (see p. 35 of our guidelines) and explain that they should keep this and contact the number at any time if they have questions or concerns.]*
- We will leave now to give you some time to think about this, or to discuss it with a friend or family member. Remember there is no pressure to share your story, and whether you do or don't won't affect any interactions between you and XX organisation. I will return in XX hours/days and let's talk again then.
- Thank you!