

GUIDE FOR WHEN AND HOW TO GATHER CONSENT



When to gather consent	How to gather consent
<p>Anyone whose story is being gathered (imagery alongside audio or a written case study).</p>	<p>Standard consent form signed by individual or verbal consent recorded alongside consent gatherer reading the consent details.</p>
<p>Anyone who is clearly identifiable in a non-public setting – like a clinic, school or home – even if they are not the focus of a story.</p>	<p>Standard consent form signed by individual or verbal consent recorded alongside consent gatherer reading the consent details.</p> <p>Announce clearly – and respectfully – that a photo is being taken in this setting and that whoever does not wish to have their picture taken should move to a place in the room that will not be shown in the photo.</p>
<p>A posed group image or non-posed “candid” images of a group taking part in pre-organised activity where they are aware that someone is gathering imagery of them as they have been informed before the activity. Eg. posed group photo or gathering of people involved in the organisation’s activities, like a community meeting or a fundraising challenge.</p>	<p>Standard consent form signed by the person leading the activity on behalf of the group after the group have indicated their willingness to consent as a group.</p> <p>Announce clearly – and respectfully – that a photo will be taken in this setting, that a consent form will be signed by the person leading the activity (name that person), ask for everyone to raise their hands if they are happy to have their image taken, and indicate that whoever does not wish to have their picture taken should move to a place in the room that will not be shown in the photo and/or wear a band that will allow them to be edited out of any images if they are inadvertently included.</p>
<p>All children and adolescents whose story is being gathered.</p> <p>and</p> <p>All clearly identifiable children and adolescents in a non-public setting – like a home, school or refugee camp – who are the focus of an image. Eg. clearly identifiable in a small group shot of about five children.</p>	<p>Standard consent form signed by individual and parent/guardian or verbal consent recorded alongside consent gatherer reading the consent details (if gathering consent from the parent/guardian will not create further harm). When gathering the stories of children and young people informed consent must be gathered wherever possible, and any refusal to take part must be respected. This depends on the age of the child or adolescent, but the conversation about whether they feature in any content must happen with them as well as their legal guardian if they are of an age to be able to understand the context.</p> <p>If a child or adolescent tells a story where they feel distressed or where they share information that may create future risk for them, the further consent of the parent/guardian must be sought. If the child is thought to be at harm from their parent/guardian due to their disclosure, the advice of the country team must be sought, and the relevant child safeguarding/public authorities must be alerted.</p>

Guidelines for ethical communications around child marriage: Consent

Unaccompanied minors (anyone under the age of 18). This includes girls and adolescents who are under the age of 18 and are married or in a union.	Standard consent form signed by individual or verbal consent recorded alongside consent gatherer reading the consent details.
When someone is taking part in a media opportunity – including events – that is being captured by a contracted photographer or videographer.	Standard consent form signed by individual or verbal consent recorded alongside consent gatherer reading the consent details.
When someone has shared their story but full consent has not been gathered and the only way to gather this is by phone.	A consent process to be discussed over the phone. The consent statement should then be shared for the contributor to record a voice note reading the statement aloud and then indicating their consent in one continuous recording . This should be shared via a secure channel like WhatsApp.
When someone is taking part in a learning or advocacy event – like the Generation Equality Forum or Africa Girls' Summit – that is being captured in recordings that may be shared online or quoted in print.	Standard consent form signed by individual or verbal consent recorded alongside consent gatherer reading the consent details. Please announce before to the event the intention to record and ask that whoever does not wish to be recorded should indicate this so that their contribution is not captured. Announce this again at the start of the event.
Social media imagery shared on a different platform.	Standard consent form signed by individual or verbal consent recorded alongside consent gatherer reading the consent details. If using an image taken from social media on another platform and/or in a use that is not a reshare – that is, it does not contain the original imagery text and context of the original post – consent to use the image must be sought from the creator of the image. As they are not only the subject of the image but also the creator as the copyright owner, this information should be added to the notes section of the consent form.